

PROJECT COMPLETION REPORT

NOTES

- i. The report should be submitted in 100 copies
 - ii. The report should be in bound form
 - iii. The cover page amongst others should mention “Funded from Coal S&T Grant of Ministry of Coal”
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1. Title of the project
 2. Date of commencement
 3. Planned date of completion (As approved originally)
 4. Actual date of completion
 5. Objectives as stated in the Proposal
 6. The work programme as proposed and approved by SSRC
 7. Details of the work done during the project run indicating the areas actually covered and as proposed in the original work programme.
 8. The reasons for not covering all the areas of the scope of the study.
 9. The extent to which the objectives as outlined in the original project proposal have been fulfilled.
 10. The need or otherwise to take up further studies in the areas not covered under this study.
 11. Conclusions and recommendations with specific mention regarding need for further study.
 12. Scope of application of findings of the study in the coal industry either at present juncture or in future and the benefits which may accrue to the industry due to this study.
 13. Plan of dissemination of research findings and re-application of the findings
 14. Name of person associated with project and type of expertise developed by them.
 15. The final expenditure statement in form III & IV and duly authenticated by associated finance of the company.